KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, August 1, 2025, at 10:00 a.m. online via Teams video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT
Karyn Hascal, Chair- in person
Leon Heaton
Danielle Matlock- in person
David Gearheart
Stephanie Raglin

DEPARTMENT OF PROFESSIONAL LICENSING
Lyndsay Sipple, Section Supervisor
Kristen Lawson, Commissioner
Niki Sharp, Board Administrator
Chasity Wray, Fiscal
Daniel Leffel, Board Attorney
Miranda Guarnieri, Board Administrator

OTHERS IN ATTENDENCE
Joseph Price
Mary Howard
Miranda Robbins
Tamara Terry
Joseph King
Jonathan Simpson
Cheyenne May
Kevin Evans
Nathan Sturgill
Jennifer Shimper
Jeremiah Yee
Amanda Mattock

MEMBERS NOT PRESENT

CALL TO ORDER
- Mrs. Hascal called the meeting to order at 10:02 a.m.

MINUTES
- Mr. Heaton made a motion to approve July 11th, regular board meeting minutes. Motion was seconded by Ms. Matlock, and the motion carried unanimously.

DPL REPORT

- Discussed that April Alsabrook is no longer here and moved on to another position. As well as Jamar Carters position will be filled soon as well as Ms. Alsabrook.

OLD BUSINESS
- Discussion of the FAQ's for peer support; Daniel Leffel reviewed and states that they seem good. Peer support for two years able to provide supervision to other peer supports; need some type of regulation put in for this topic and needs a training developed for it. Different than clinical supervision but regulation states that they need supervision all the time as well.
- Discussion of additional budget for two new employee's and temp employee.
- Embassy Suite in Lexington KY on September 10th for the KAAP and supervision training. Stephanie and Karen are doing the training.
- Discussion of information being put on the website on how to fill out the forms and link to the forms (like a tips and tricks informational tab).

NEW BUSINESS
- Discussion of counselor of the year- getting responses through the email.
- Daniel Leffel touched on the topic of house bill 505 and nothing new needing to be added as well as CCS regulation.

LEGAL COUNSEL REPORT
- Mr. Leffel touched on the topic of house bill 505 and nothing new needing to be added as well as CCS regulation.

APPLICATION REVIEW
- Ms. Raglin made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review.

Motion was seconded by Mr. Heaton, and the motion carried unanimously. The Board entered closed session at 10:40 a.m.

- Ms. Matlock made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mr. Gearheart, and the motion carried unanimously.
- Dr. Raglin made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Ms. Matlock made a motion to enter open session at 12:49 p.m. Motion was seconded by Dr. Raglin, and the motion carried unanimously

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations. Motion was seconded by Dr. Raglin, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- Currently no formal actions were made at todays meeting

TRAVEL AND LODGING

- Ms. Matlock made a motion to accept travel, Per Diem for the August 1, 2025, regular meeting. Motion was seconded by Mr. Gearheart, and the motion carried unanimously.

NEXT MEETING

- September 5, 2025 @ 10:00 a.m.

ADJOURN

- Mr. Gearheart made a motion to adjourn at 12:53 p.m. Motion was seconded by Dr. Raglin, and the motion carried unanimously.